



## **Civil Safety Website Privacy policy**

Thank you for visiting ***civilsafety.edu.au***, a website managed by Civil Safety ICT, located in Queensland. We respect and protect the privacy of our users. This privacy policy tells you how we collect and use information.

The term "Personal Information" in this privacy policy means any information from which your identity is apparent or can be reasonably ascertained. We do not collect Personal Information about you when you visit this online service.

You can use this service without telling us who you are or revealing other Personal Information. If you send us a contact or feedback form you do not need to identify yourself or use your real name. If you use a course enrolment form or submit information (including uploading of photo ID and other documents) to apply for government funding then we will use the uploaded information to establish your identity to the satisfaction of our obligations with government and funding authorities. If you wish to remain anonymous, please do not fill out any online forms on our website.

### **Scope**

The purpose of the Civil Safety website is to provide you with reliable information about nationally recognized training opportunities at Civil Safety.

### **Personal information**

If you contact us we will collect the email address you nominate and any other identifying information you provide, such as a name or phone number.

You are not obliged to give us other personal or sensitive information.

### **Website analytics**

To improve your experience on our site, we may use 'cookies'. Cookies are an industry standard and most major web sites use them. A cookie is a small text file that our site may place on your computer as a tool to remember your preferences. You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of our website.

Our website may contain links to other websites. Please be aware that we are not responsible for the privacy practices of such other sites. When you go to other websites from here, we advise you to be aware and read their privacy policy.

Our website uses Google Analytics, a service which transmits website traffic data to Google servers in the United States. Google Analytics does not identify individual users or associate your IP address with any other data held by Google. We use reports provided by Google Analytics to help us understand website traffic and webpage usage.

By using this website, you consent to the processing of data about you by Google in the manner described in [Google's Privacy Policy- external site](#) and for the purposes set out above. You can opt out of Google Analytics if you disable or refuse the cookie, disable JavaScript, or [use the opt-out service provided by Google- external site](#).

*Civilsafety.edu.au* also uses interfaces with social media sites such as Facebook, LinkedIn, Twitter and others. If you choose to "like" or "share" information from this website through these services, you should review the privacy policy of that service. If you are a member of a social media site, the interfaces may allow the social media site to connect your visits to this site with other Personal Information

## **Our obligations**

*Civilsafety.edu.au* is bound by the provisions of the [Privacy Act 1988 \(Cth\)- external site](#), including the [Australian Privacy Principles- external site](#).

## **Contact us**

*You can contact us about your privacy concerns by writing to us at:*

*Civil Safety,  
52 Commerce Circuit,  
Yatala, Queensland 4207*