



Trainer / Assessor Industry Currency Log Book

STANDARD 1 [CLAUSE 1.13]

STAFF NAME		Date From	/ /	Date To	/ /
SIGNED		Admin			



Meeting Current Industry Skills Requirements

To provide training that reflects current industry practice and valid assessment, your RTO's trainers and assessors must have current skills in their industry area.

The current industry skills held by trainers and assessors:

- need to be consistent with the requirements of the training packages/accredited courses they are delivering, and
- need to be consistent with the required skills for trainers and assessors that your RTO has identified through industry engagement.
- The implementation guide that accompanies a training package may also include advice on the maintenance of current industry-specific skills.

Currency in skills will depend on the industry area. Some industries operate in an environment where continual changes to technology or societal needs could mean that resources and processes are quickly out of date. It is only through keeping up to date with the requirements of industry, and by regularly engaging with industry, that an RTO operating in such industries will understand which industry skills a trainer and assessor needs.

How Trainers and Assessors Demonstrate Current Industry Skills

Your trainers/assessors need to show how they have maintained, upgraded or developed new skills relevant to the current industry needs. Evidence relating to trainers and assessors' industry skills can take many forms.

Your RTO should ideally ensure that trainers and assessors are regularly exposed to industry workplaces and that they have the ability to participate in workplace tasks. The purpose of a trainer/assessor visit to a workplace will determine whether the visit counts towards evidence of current industry skills. Delivering training and assessment in a workplace does not constitute the development of current industry skills. However, attending a workplace to experience the latest techniques, processes and resources could contribute to the demonstration of current industry skills.

Other activities which a trainer and assessor could participate in to contribute to the demonstration of current industry skills include:

- Participation in relevant professional development activities: the implementation guide may provide a list of relevant industry associations. A trainer and assessor could consult with these industry associations to identify relevant development activities they could attend.
- Participation in networks: this could include attendance at industry breakfasts, workplace health and safety meetings and discussions with employers.
- Personal development: through reading of industry journals, with subscriptions both online and in print.
- Undertaking accredited training: including single units of competency, skill sets and qualifications and demonstrating recent completion of a VET training product.
- Returning to work: that is, working in the relevant industry on a part-time or casual basis.



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Staff Name		Department		Admin Use	
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* **Industry Skills:** Working in industry, Professional Development undertaken to up-skill your vocational qualification, Networking industry events and industry Networking.

** **VET Knowledge and Skills:** Newsletters, journals, workshops, webinars, and conferences – all related to training and assessment.

*** **Trainer and Assessor Competence:** Validation/Moderation activity around the units that you deliver.

DATE	Name and Address of Business / Organisation	Type of Activity			Topics covered / Skills gained	Relationship to Competency Units	Hours	Evidence Provided (attached)
		Industry Skills*	VET Knowledge and Skills**	Trainer / Assessor Competence***				
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